

## Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation has close to 4,000 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville and Jackson. TDOT's headquarters is located in downtown Nashville.

## What the Division does:

The Maintenance Division is responsible for the administration of several statewide programs to ensure the state roadway network and highway assets are maintained at a high level using cost effective measures. Specific responsibilities include: establishing standard operating maintenance procedures and policies, winter maintenance operations, development of an annual roadway maintenance budget, emergency management planning, pavement management, interagency and city maintenance agreements, development of roadway maintenance contracts and facility maintenance.

## For more information on this division, please see link below:

<https://www.tn.gov/tdot/maintenance/pavement-office.html>



### Civil Engineering Intern

Headquarters Pavement Office

Location: Nashville, TN

Compensation: \$20.00/hourly

## Overview

The Tennessee Department of Transportation is currently hiring a student intern studying Civil Engineering to work in the Headquarters Pavement Office located in downtown Nashville, TN. This intern will assist the pavement management engineer with maintaining the TDOT pavement management system (PMS). The intern will be working on several tasks enabling them to gain a basic understanding of pavement management. These tasks will include 1) assist with pavement data reporting; 2) review pavement design plans to improve TDOT PMS, and 3) conduct data analysis to support development of paving projects. Meanwhile, the intern will have the opportunity to visit construction projects. Upon completion of these tasks, the intern will have gained knowledge of how TDOT monitors and maintains its road network, and how TDOT employees work cooperatively to serve the citizens of Tennessee.

## Responsibilities

- Review history construction/design plans.
- Entering data for TDOT pavement management system
- Assist with the project development process as assigned by the Supervisor.
- Review construction files in office.
- Plan and conduct pavement field reviews of ongoing, completed, and proposed projects.
- Gather information for research projects and learn how researchers and engineers evaluate the performance of pavements both in the lab and field.

## Qualifications

- Civil, or Environmental Engineering major required.
- Junior, or Senior Class Status required as of May 2023 OR recent Graduate as of Spring 2022.
- Legally authorized to work in the U.S.
- Familiarity with Microsoft Office and strong Communication skills preferred.

To be considered for this position, please apply via [SurveyMonkey](#).

**Please attach a two (2) page maximum résumé and a transcript to your application.**

**Applicants will be required to provide an academic portfolio showcasing academic achievements, experience, and knowledge.**

*Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.*